

# Keystone



noun: keystone

1. a central stone at the summit of an arch, locking the whole together.
2. something on which associated things depend for support

## Office for Catholic Schools

# October 8, 2018

OCTOBER 2018						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
30	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31	1	2	3

### [October - Principal Monthly TASK List](#)

#### Upcoming Events for October:

- 9- Leadership Academy Meeting
- 10 - GRACE Training - Pierce, S. King and S. Seattle Regions
- 11- GRACE Training - Northern and Olympic Regions
- 12 - Local CIC Retreat Day
- 15-16 - MAP Workshops
- 17 - GRACE Training - N. Seattle and Eastside Regions
- 18 - GRACE Training - S. Sound and Southern Regions
- 25 - [Principal Meeting](#)
- 29 - HS Learning Walk Cohort 1
- 30 - HS Learning Walk Cohort 2

[2018-2019 OCS Academic Calendar](#)



## Message from the Superintendent

I smile when I read our newsletter. Why? Because I know in my heart that what we are doing reflects the mission, "...to nurture collaborative communities among all shareholders through high quality professional development..." And it just isn't to provide professional development for the sake of staying busy! We hope "... to positively impact student learning and develop Christ-like servant-leaders for today's world." Amen! As

the Accreditation Commissioner for our Archdiocese, I am trained to look for evidence. The evidence of the work we do in collaboration with you exists in every active link, every registration. The evidence exists in the many self-studies that cross my desk. The evidence exists in the many happy and challenged students and supportive parents. Our office and your schools are humming! And we in the OCS are honored to work on your behalf. Please give us a call or send an email if you think of something that we could do to be more effective and/or efficient. We truly are here to serve you.



## **Catholic Identity**

### **CHRIST IN THE CLASSROOM LOCAL RETREATS - October 12th**

**Friday, October 12 is our Christ in the Classroom LOCAL Retreats around the archdiocese! ALL CIC Foundation Retreat Resources** reside at

<http://www.ocsw.org/christintheclassroom.php> You can also access through the **Trello Board – Principal Meetings 2018-2019 Board**

at <https://trello.com/b/xN9P8GLc/archdiocese-of-seattle-principal-meetings-2018-2019> All CIC resources have been sent to the leadership of all 73 schools and posted accordingly. If you are having “technical difficulty”, please email or call me or [Eugenia.geisel@seattlearch.org](mailto:Eugenia.geisel@seattlearch.org)

**LAST call! We would value your feedback!** please complete the CIC Leadership Retreat SurveyMonkey Evaluation at <https://www.surveymonkey.com/r/X26FCBH> Finally, a short CIC Leadership Retreat **video** to remind us of our holy time together... <https://animoto.com/play/ssEsb9IXjeoixH3FyFztfQ>

### **18-19 MISSIONARY DISCIPLESHIP INSTITUTE**

**18-19 Missionary Discipleship Institute** – 27 schools are ready to go! Just like our CIC Leadership Retreat, **these 7<sup>th</sup> grade classrooms are ON FIRE!** All teachers have completed their MDI training and are launched for this year! We (Maryknoll, Missions, and OCS) hope to bring some of the 7<sup>th</sup> grade capstone projects to you at our last Principals' meeting in May 2019!

<https://mycatholicsschool.org/2018/10/02/join-us-for-missionary-discipleship-institute-2018-2019-school-year/>

### **BLESSED OSCAR ROMERO'S CANONIZATION**

Please join us in prayer as we welcome [Blessed Oscar Romero's Canonization – October 14, 2018](#)

### **DIVERSIFIED LEARNERS EXECUTIVE COMMITTEE**

On **Tuesday, October 16**, the DLC meets at our NEW host school, [St. Catherine School, North Seattle!](#) If you can join us or send your **DL primary point person** from 9 – 11:30 M (plus lunch if you can stay and network us!) Thank you to **Pam Schwartz and Kathy Cox**, for hosting our gathering.

## OCTOBER 25TH PRINCIPAL MEETING

**October 25: Principals' Meeting: Christ in the Classroom Level I Catechetical Certification Presentation: Stacy Wendt, Platform Manager at the Augustine Institute,** and I will be hosting a breakout session from **11:20 to 12:20 PM** via GoToMeeting to demonstrate the online platform supporting the Symbolon series. This session is intended for both high schools and elementary schools interested in joining the 18-19 Cohort 1.



## Governance and Leadership

### AFTER SCHOOL GROUP REQUIREMENT & MANAGEMENT

- After School Groups (run by a vendor) are required to carry a \$1 million general liability insurance, including sexual misconduct coverage, and must list the Corporation of the Catholic Archbishop of Seattle as additional insured. They will need to comply with the Safe Environment terms and conditions that are specified on their facility use agreement form, depending if they are user group 3A, 3B or 4.
- It is the responsibility of the principal to be sure that all vendors are in compliance and meet all current archdiocesan requirement for Safe Environment; and Background Checks are currently in place to assure the safety of the students.
- The money collected for programs would be paid directly to the company or the individual offering the program.
- Teachers providing educational programs or after school tutoring may provide services on school property. Teachers should not accept payment for tutoring students currently taking classes from them.

### TEACHER'S PERFORMANCE EVALUATION

3.60(B) Newly-assigned teachers shall be evaluated twice within the first year of their assignment: **once within the first 60 school days** of their assignment and again before May 15th; and there after according to the schedule set forth in 3.60 (A).

### SCHOOL SAFETY RESOURCES

October is Safety Month and we have so many strong resources to share as you are reviewing and practicing your safety and crisis plans! [The Great Washington Shake Out – October 18, 2018](#) and [Fall Safety Trainings](#) are being offered through the Archdiocese from the Office of Property and Construction and wrap up October 10 at St. Patrick Parish, Seattle.

### SCHOOL OFFICE STAFF SUPPORT

We are working to better support our school office teams! On the new website, you will find [School Office Support](#) which is being populated with resources by [Eugenia.geisel@seattlearch.org](mailto:Eugenia.geisel@seattlearch.org). A monthly **School Office Mailing** is also sent out the first of each month (if they are entered into the CSED) school office staff to help guide them with so many of the logistics they need to know. To review the School office Mailings, please [click here](#).



## Academic Excellence

### CEL 5D+ IMPLEMENTATION

Registration for training with the CEL using Title IIA funds is now open. [Click here to register by October 15<sup>th</sup>](#). [The CEL 5D Facilitators Guide](#) is available to help principals implement this new framework in their schools.

### GRACE

#### October Teacher Leader Meetings

To date, 111 of our 118 teacher leaders are registered to attend our fall meetings! [Click here to check out the day's agenda](#) so that you can follow up with your teacher leaders afterwards. A few principals have signed up for the day as well. Please know that principals are welcome to attend if you feel that your attendance will help support your teacher leaders. To do so, [please register here](#).

#### GRACE Mini Grants Awarded!

Thanks to our Fulcrum Foundation partners, we were able to award a total of \$15,375 to support the participation of 27 schools in the GRACE program. These funds will be used to help schools offset the costs of subs so that teachers can fully participate in the program.

### PRINCIPAL CERTIFICATION & MASTERS PROGRAMS

*Are you or teachers in your school interested in pursuing a program in Educational Leadership?*

We have a relationship with the following universities: **Creighton University (Omaha, NB)**, **Gonzaga University (Spokane, WA)**, **University of Notre Dame (South Bend, IN)**, **St. Martin's University (Lacey, WA)** and **Seattle University (Seattle, WA)**.

**Click here for the contact information for the universities we have cultivated a partnership with:**

[Read More](#)

### ACCREDITATION TEAM MEMBERS NEEDED

If you are interested in being on an accreditation team for either high school or elementary, we are taking registrations now. [Please register here](#). If you have questions, please email [janeal.grosinger@seattlearch.org](mailto:janeal.grosinger@seattlearch.org)

## DATA VISUALIZATIONS FOR YOU

Need help summarizing your MAP data? The following visualizations will help you summarize and disaggregate your school data beyond the official MAP Growth reports:

[Read More](#)

## PLEASE REGISTER FOR A FALL MAP WORKSHOP

Need help using MAP data to inform instruction? Please mark your calendar and register for a one of the following half-day workshops coming in October:

Oct 15, 8:30 - 11:30 AM, St. Charles Borromeo, Tacoma

Oct 15, 12:30 - 3:30 PM, St. Charles Borromeo, Tacoma

Oct 16, 8:30 - 11:30 AM, Holy Rosary, Edmonds

Oct 16, 12:30 - 3:30 PM, Holy Rosary, Edmonds

These workshops are open to all. Principals and teachers new to MAP are especially encouraged to attend.

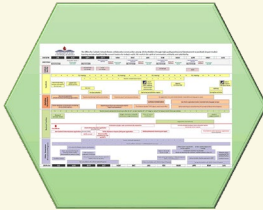
To register, please click [here](#).

If you have any questions, please contact [Kaitlyn O'Leary](#) ( 206-274-7655 ) or [Jack Huber](#) (206-382-4855).

## MATH GAMES FOR GRADE 8 - Saturday, October 27

Join the fun at Seattle Prep! Our host is Brian Meza.

<https://mycatholicschool.org/event/the-math-games-for-grade-8-seattle-prep-october-27-2018/>



## Operational Vitality

### MANDATORY COMPLIANCE: ENROLLMENT & STAFF REPORT

The annual Enrollment and Staff report is due on November 15<sup>th</sup>. Please use your enrollment as of October 1<sup>st</sup> to complete this report. Please note that the State Board of Education is now the entity that controls this report, not OSPI. If you have questions about completing this report, or need a new EDS login, contact [Linda Drake](#) or [Parker Teed](#) at the SBE. [Click here](#) to access the EDS system. [Click here](#) for instructions on how to complete the report.

### E-RATE TASK FORCE

All of the E-Rate Internet service contracts are in the process of being cataloged. The service start date will be verified within the next two weeks. School E-Rate administrators should not submit a Form 470 until contacted by the task force. We anticipate that most of the request for bids, Form 470, will be submitted in December.

### TECHNOLOGY TASK FORCE

There is still time to register for the October 17 technology conference. Look in your Inbox for "Western Washington Catholic School Technology Conference" to register.

School technology visits have included complex problem troubleshooting, sharing technology best practices, re-design and optimization of existing networks to support Chromebooks and cloud based learning environments. Several schools met with Jan or Tom to collaborate on 2019 network modernization technical plans.



## Fulcrum Foundation News

### FULCRUM DIVERSITY COMMITTEE

Fulcrum's Diversity Committee would like to share some upcoming cultural competency/diversity trainings or resources for schools. Please note that any fees to attend these events are the responsibility of schools.

- Cultures Connecting: Activities for Facilitating Courageous Conversations – October 26, 2018 (<https://www.culturesconnecting.com/workshops>)
- NWAIS Fall Educators Conference: "Who are we? Nurturing individual and shared identities" – October 12, 2018 (<https://www.nwais.org/page.cfm?id=518&verbose=9926>)
- NAIS People of Color Conference – November 28 – December 1, 2018 (<https://pocc.nais.org/>)
- The College Board – A Dream Deferred – March 13-15, 2019 (<https://dreamdeferred.collegeboard.org/>)
- NW Teaching for Social Justice – October 20, 2018 (<https://nwtjsj.org/wp/>)

### FULCRUM SCHOOL PARTNERSHIP GRANT PROGRAM

The application is now available. Applications must be submitted online by October 25, 2018, to be considered for funding. All applicants will receive notification of the outcome of their grant in early January 2019.

[Read More](#)

### FULCRUM TUITION ASSISTANCE GRANT PROGRAM (TAP)

The application will be available October 1, 2018. Applications and all necessary documentation must be submitted online via FACTS Grant and Aid by no later than January 4, 2019, to be considered for Fulcrum funding. Additional information will be provided via email to all TAP Coordinators mid-September.

[Read More](#)

#### **Questions about Fulcrum programs?**

Contact Susan Ocoma, Fulcrum's Programs Director, at 206.748.7988 or [susan.ocoma@fulcrumfoundation.org](mailto:susan.ocoma@fulcrumfoundation.org).

### FULCRUM ADVANCEMENT WORKSHOPS

We are partnering with the Office for Catholic Schools to bring you some high quality

professional development sessions. Please join us at any of the following:

[Read More](#)



## Chancery News

### MISSIONS OFFICE NEWSLETTER

[September 2018 Good News Newsletter](#)

### NORTHWEST CATHOLIC

**Student Essay Contest**-Please see [the flyer from Northwest Catholic magazine](#) regarding this year's student essay contest.

### WA STATE CATHOLIC CONFERENCE

[Please read this message from the Bishops of Washington State](#) on Initiative 1631

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All the OCS staff should be on this list.

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