

Keystone



noun: keystone

1. a central stone at the summit of an arch, locking the whole together.
2. something on which associated things depend for support

Office for Catholic Schools

December 3, 2018

DECEMBER 2018						
SUN	MON	TUE	WED	THU	FRI	SAT
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2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

[December- Principal Monthly TASK List](#)

[\[ocsww.us3.list-manage.com\]](http://ocsww.us3.list-manage.com)

Upcoming Events for December:

- 24 – All Chancery Offices Closed
- 25 – All Chancery Offices Closed
- 26 – All Chancery Offices Closed

Upcoming Events for January:

- 1 – All Chancery Offices Closed
- 17- [Principal / Pastor Meeting at St Thomas Parish](#)
[\[ocsww.us3.list-manage.com\]](http://ocsww.us3.list-manage.com)
- 21 – OCS Offices Closed – Martin Luther King, Jr. Day
- 28 – Catholic Schools Week Begins
- 31- HS Leadership Dinner with Archbishop

[Important Office for Catholic Schools News](#)

[\[ocsww.us3.list-manage.com\]](http://ocsww.us3.list-manage.com)

[2018-2019 OCS Academic Calendar](#)

[\[ocsww.us3.list-manage.com\]](http://ocsww.us3.list-manage.com)

Important Date Change

The Principal / Parish Leadership Meeting has been changed. Please mark your calendars.

The New Date is January 17, 2019

Meeting will be held at St Thomas Parish in Tukwila

[Please register for this meeting \[ocsww.us3.list-manage.com\]](http://ocsww.us3.list-manage.com)



Message from the Superintendent

Blessed First week of Advent. Reflect on this past Sunday's Gospel... *"People will faint from fear and foreboding of what is coming upon the world, for the powers of the heavens will be shaken. Then they will see the Son of Man coming on a cloud with power and great glory...Now when these things begin to take place, stand erect, and raise your heads, because your redemption is drawing near."* My brother, who lives in Anchorage and just experienced the 7.2 earthquake, reported, "I felt as if my house was picked up and thrown down on its foundation – over and over again." He is ok, his house has some cracks, but others did not fare so well as the many images illustrate. I think of this unnerving foundational shift as similar to what we are facing in our Catholic Schools. The McCleary Decision, increasing costs, the challenge of finding and retaining good teachers, the ever increasing demands on our time and attention all combine to make for unsettled nerves. However, (you had to know that the "however" was coming) the Gospel reminds us to "stand erect, and raise your heads..." While I may want to bury my head under my pillow and wish for a different reality, our faith calls us all to stand tall, and remind ourselves and our communities that the changes present challenges and opportunities to create a new future. Let us all trust that the Holy Spirit is indeed at work through our efforts in helping us bring about a new birth for our schools.

I keep you all in my prayers during this Advent season.



Catholic Identity

CIC FOUNDATION - FALL LOCAL RETREAT

Can you help us??? We are trying to wrap up the clock hour paperwork for the CIC Fall Local Retreat. Please look at [the CIC link focsww.us3.list-manage.com](http://the.CIC.link focsww.us3.list-manage.com) and see if your school is listed. If not, please send us your sign-in sheet by **Friday, Dec. 14. Thank you!**

CIC WINTER RETREAT

Susan Burdett and I are wrapping up the finishing touches on the CIC Winter Retreat: **Task 6: Educate for Mission –Missionary Zeal** intended for the 2nd schedule archdiocesan CIC Retreat day, **Friday, February 15, 2019**. We are offering 2 practice retreats – north and south- so you can review the content and materials with us. To sign up, click one of two links, **January 11, 2019 at St. Luke, Shoreline focsww.us3.list-manage.com** and **January 18, 2019 at St. Michael, Olympia focsww.us3.list-manage.com**.

CIC LEVEL 1 - SYMBOLON THROUGH THE AUGUSTINE INSTITUTE

Cohort One membership will close Friday, August 14th. If your school would like to particular this school year, please use the Opt-In form focsww.us3.list-manage.com to register. The full information about CIC Level I-Cohort One is found here. focsww.us3.list-manage.com

DEC. 4- QUICK REMINDER - DL EXECUTIVE COMMITTEE MEETING

Tuesday, Dec. 4th from 9 – 11:30 AM at St. Catherine School, Seattle. North Seattle DL region and Eastside DL region will meet at 11:30 AM following the executive meeting -

lunch provided!

SPECIAL OLYMPICS UNIFIED ROBOTICS TOURNAMENT

Special Olympics Unified Robotics Tournament was held Nov. 18th at the Seattle Center. Forty teams, each made up of students with and without intellectual disabilities, competed in a friendly "Battle Bots"-style tournament to crown the 2018 champion. Engineered to promote inclusion and ignite a passion for STEM, Special Olympics Unified Robotics brings together students with diverse abilities to collaborate and build competitive robots.....if you have 2 minutes and 4 seconds... please [click here](#) [\[ocsww.us3.list-manage.com\]](https://ocsww.us3.list-manage.com) to relive the excitement of the championship! We even had a few Catholic schools competing!!! Building the Kingdom! YES!

WELCOME TO THE SEASON OF ADVENT!

Resources galore to make this a meaningful moment for you and your faith community!
<https://mycatholicschool.org/2018/11/30/welcome-to-the-season-of-advent/>
[\[ocsww.us3.list-manage.com\]](https://ocsww.us3.list-manage.com)



Governance and Leadership

CENTRALIZED FAMILY MEDICAL LEAVE MANAGEMENT FOR SCHOOLS AND PARISHES

Beginning **January 2, 2018** all Family Medical Leave requests and management of leaves, for all School and Parish employees will be managed by HR Specialist Lily McGarry in the Human Resources Office. She will work with the school, HR, Benefits, Workman's Compensation and Payroll to ensure all aspects of the employee leave is managed and integrated appropriately. When you have an employee who may need Family Medical Leave, call **206-382-4578** and ask for Lily. Lily will then answer questions and manage the process, handling paperwork and keeping you informed of what is needed. She will communicate with the employee, the doctor's office and help them handle and store the medical related documents.

UNEMPLOYMENT COVERAGE STARTS JANUARY 1, 2019

The Archdiocese of Seattle has elected to provide unemployment coverage for all non-appointed employees (parish and school) who work 20 hours or more per week, depending on the reason for unemployment, and availability for work.

- **When an employee has left employment at your school**, watch for mail from the WA State Employment Security Department (ESD) and fax to (206-382-4267) ASAP. All communication from ESD is time sensitive and needs to be reviewed and responded to as soon as possible to avoid an error in the determination of benefits.
- **As we get closer to January 1, be on the lookout for more information on Unemployment Insurance, and how it will be managed and the costs associated with the program.**

WA STATE FAMILY LEAVE DEDUCTIONS STARTS JANUARY 1, 2019

Washington State has developed a new paid leave that offers employees partial wage replacement while on leave, including medical care of family members, birth/adoption of a child, and military. The cost is shared between employer and employee, as a payroll

deduction. For example: For an employee earning \$50,000 annually, the employer portion is \$73.33 and the employee portion is \$126.67. Deductions will begin 1/1/2019 and the leave benefit will be available to employees after 1/1/20. This leave is in addition to the Archdiocesan Family Medical Leave that is already in place.

NOTICE FOR REPORTING SCHOOL CLOSURE

Most schools have reported that they are now making announcement regarding school closures through their own website and are not using the news stations. If you would like the contact information for the news stations please contact

Eugenia. Eugenia.Geisel@seattlearch.org



Academic Excellence

GRACE MEETINGS COMING UP

The next round of GRACE regional meetings is right around the corner. Please remember to secure subs now so that your teachers can participate. Here are the dates:

- January 14: South Sound & Southern
- January 15: North Seattle & Eastside
- January 18: Pierce, South King, South Seattle, & Olympic
- January 23: Northern

E-WALK USAGE AND MID-YEAR EVALUATION FORM

We are up and running with E-Walk drop in observations! So far as an Archdiocese, we've conducted **361 walkthroughs**. Congratulations to Dan Anderson, Larkin Temme, Holly Rogers, Jeannette Wolfe, David Ramseyer, Carrie Marlow, Steve Morissette, and Wanda Steward who have each completed **20 or more observations** so far this year! Keep it up! During the January principal meeting, we will share tools you can use to have mid-year check-in conversations with your teachers, and show you the mid-year evaluation form in E-Walk that allows you to capture roll up data. To review our suggestions on policy and format for summative teacher evaluations, [click here \[jocsww.us3.list-manage.com\]](https://jocsww.us3.list-manage.com) and scroll to "Evaluation Types."

TITLE IVA ALLOCATIONS

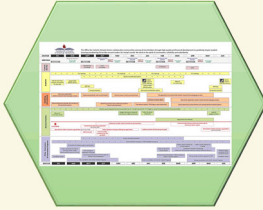
Are you receiving a Title IVA allocation for the first time this year? Not quite sure how to spend it? [Click here \[jocsww.us3.list-manage.com\]](https://jocsww.us3.list-manage.com) for more information about the many great ways that Title IVA funds can be used to enhance our school programs. Feel free to reach out to Kaitlyn O'Leary with specific questions.

PRINCIPAL CERTIFICATION & MASTERS PROGRAMS

Are you or teachers in your school interested in pursuing a program in Educational Leadership?

We have a relationship with the following universities: **Creighton University (Omaha, NB)**, **Gonzaga University (Spokane, WA)**, **University of Notre Dame (South Bend, IN)**, **St. Martin's University (Lacey, WA)** and **Seattle University (Seattle, WA)**.

[Read More \[mailchi.mp\]](#)



Operational Vitality

E-RATE TASK FORCE

Thirteen schools have initiated the E-Rate process to request fiber optic Internet service bids. This is the highest level of interest in high performance Internet connections since the task force was established in 2016.

TECHNOLOGY TASK FORCE

Google had a representative at technology forum held in October and shared their perspective on the total cost of ownership of Chromebooks v. PCs.

TCO study: <https://mycatholicsschool.org/resources/google-report-chromebook-v-pc-total-cost-of-ownership/> [\[ocsww.us3.list-manage.com\]](https://ocsww.us3.list-manage.com)

The study highlights that there can be a large difference in the TCO between IT solutions. A TCO study can expose considerable downstream support costs in addition to the initial acquisition costs.

There are eight schools that finalizing network designs for classroom network modernization in 2019.



Fulcrum Foundation News

FULCRUM ADVANCEMENT WORKSHOPS

We are partnering with the Office for Catholic Schools to bring you some high quality professional development sessions. Please join us at any of the following:

[Read More \[mailchi.mp\]](#)

CELEBRATION OF LIGHT

Registration is now open! If you have confirmed a table at the event, please register your guests online through the Fulcrum website found [here \[fulcrumfoundation.org\]](https://fulcrumfoundation.org) [\[ocsww.us3.list-manage.com\]](https://ocsww.us3.list-manage.com). The registration deadline is **December 14, 2018**; hard-copy invitations will be sent to your confirmed guests from the Fulcrum office at Christmas. If you have any questions please contact Nicole Gummow, Events Manager at 206.748.7983 or nicole.gummow@fulcrumfoundation.org. We appreciate your partnership in making Celebration of Light 2019 the most successful fundraising event to date!

FULCRUM DIVERSITY COMMITTEE

Fulcrum's Diversity Committee would like to share some upcoming cultural competency/diversity trainings or resources for schools. Please note that any fees to attend these events are the responsibility of schools.

- The College Board – A Dream Deferred – March 13-15, 2019
[\(https://dreamdeferred.collegeboard.org/ \[ocsww.us3.list-manage.com\]\)](https://dreamdeferred.collegeboard.org/)

FULCRUM TUITION ASSISTANCE GRANT PROGRAM (TAP)

The application is now available. Applications and all necessary documentation must be submitted online via FACTS Grant and Aid by no later than January 4, 2019, to be

considered for Fulcrum funding. Additional information will be provided via email to all TAP Coordinators mid-September.

[Read More \[mailchi.mp\]](#)

Questions about Fulcrum programs?

Contact Susan Ocoma, Fulcrum's Programs Director, at 206.748.7988 or susan.ocoma@fulcrumfoundation.org.



Chancery News

MISSIONS OFFICE

[GOOD NEWS December 2018 \[ocsww.us3.list-manage.com\]](#) is ready for your review!

Please share broadly!

NORTHWEST CATHOLIC - Catholic Schools Week Issue 2019

Last week we chose the 2019 Essay Contest Winners, and this week we are in the midst of the January, Catholic Schools Week issue, and we would love you to be a part of it.

If you haven't already done so, consider placing an ad in the [January 2019](#).

[NORTHWEST CATHOLIC, Catholic Schools Week issue. \[ocsww.us3.list-manage.com\]](#)

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All the OCS staff should be on this list.

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