

Keystone

noun: keystone

1. a central stone at the summit of an arch, locking the whole together.
2. something on which associated things depend for support



Office for Catholic Schools

January 28, 2019

JANUARY 2019						
SUN	MON	TUE	WED	THU	FRI	SAT
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

[January - Principal Monthly TASK List](#)

[February - Principal Monthly TASK List](#)

Upcoming Events for January:

- 28 – Catholic Schools Week Begins
- 31- HS Leadership Dinner with Archbishop

Upcoming Events for February:

- 8 – Fulcrum Celebration of Light
- 11- High School Choir Festival at Benaroya Hall
- 12- Executive Principal Meeting
- 12- Leadership Academy

Upcoming Events for June 2019:

- 25 – [Visit the Vatican and Florence](#)

[Important Office for Catholic Schools News](#)

[Calendar & Events on Website](#)

[2018-2019 OCS Academic Calendar](#)

[2019-2020 OCS Academic Calendar](#)



Message from the Superintendent

Happy Catholic School's Week!

In the opportunities that I have to travel to all our schools, I am humbled by your incredible work to offer a Catholic education in each of your unique communities. From Bellingham to Vancouver, from Port Angeles to Snoqualmie, and all 73 points in between, you are impacting the lives of 21,430 students and their families. We keep you in our prayers of gratitude, always.

Thanks for your attendance at the recent Pastor/Principal meeting. I offer a high level of the evaluations here:

- 91 of the 140 (or 65%) pastors/principals/PAA/pastoral coordinators participated in the day
- 64 of the 73 (or 88%) of schools represented.
- 24 (or 39%) of parishes represented.
- 51 (or 56%) respondents to the evaluation

We appreciated the wonderful Mass celebrated by Archbishop Sartain, Bishop Mueggenborg, and many priests. We felt affirmed by the increased parish leadership in attendance, and believe we have set a path for future collaborative events. All break-out sessions scored between 85-100% agreeing or strongly agreeing that the information shared was helpful and met the desired outcomes. The classrooms spaces afforded us the ability to offer the sessions, but we will address the temperature in each of the rooms to provide a warmer atmosphere. The size of the screens in the breakout sessions, while smaller in size, helped us all focus on the conversation between one-another as opposed to a lecture format. The attendees appreciated having all the presentations posted on the Trello board. We hope that parish leadership are able to join us on the Parish Leadership Trello Board.

We recognize that the day of the pastor/principal meeting was on the same day as a retreat for pastors. Next year, we have scheduled this meeting for January 23, 2020. We are happy to announce that Archbishop Sartain has agreed to join us for Mass at the meeting again next year.

Please know that the OCS staff and the executive principals review evaluations to craft our professional development days to meet your needs.



Catholic Identity

2019 WINTER CIC LOCAL RETREATS ARE UNDERWAY!

ALL CIC Winter Retreat materials/resources to prepare for Friday, February 15th are located at: <http://www.ocsw.org/site/content.php?r=5104-2019-CIC-Foundation-Local-Winter-Retreat>

Shout out to Mr. DeBoer and the brilliant faculty/staff at St. Therese Catholic Academy for being the 1st school to use the new materials! Matt integrated the new CIC Retreat day as a component of their preparation for their Dr. Martin Luther King, Jr. celebrations! Very innovative!

TASK 6: EDUCATION FOR MISSION

Students acquire and demonstrate skills to recognize their gifts from God and their vocation to share the Good News of Jesus Christ in word and deed in the world.

- Cultivate an evangelizing spirit among all the faithful.
- Respond to God's call whether as lay, ordained, or religious.
- Motivate and equip the faithful to speak to others about the Scriptures, the tradition and teachings of the Church and about one's own faith journey.

OUTCOMES FOR 2019 WINTER CIC MISSIONARY SPIRIT RETREAT

Participants will:

1. Define Evangelization and become familiar with the Archdiocese of Seattle Mission Statement as it relates to Evangelization.
2. Break open the concept of Missionary Discipleship and apply the components (6 paths) of the Missionary Discipleship rubric.
3. Engage in the process of Missionary Discipleship through scripture and in the work of our Church.
4. Consider how to design and evaluate Missionary Discipleship in your school community, ministerial setting, and beyond.
5. Review your local school mission statement in light of the Archdiocese of Seattle Mission Statement and discover how the ministry of the school can be in solidarity with the Church of western Washington.
6. Be committed to a vision of your school as operating as an integral part of the larger civic community, the local church, and the universal Church.

****Please remember there are still 2 archdiocesan PD days (Feb. 15 and March 15) available to secure minimally the [required CIC Retreat](#) for the 2018-2019 school year for your school. We close this retreat on June 30. Currently, **we have 39 out of 73 schools in compliance - good standing** for achieving this catechetical expectation. To study the materials for the **2018 FALL CIC Local Retreat- The Great Mysteries - The Sequel**, [click here](#). Thank you!

DIVERSIFIED LEARNERS EXECUTIVE COMMITTEE

Next Diversified Learners EXECUTIVE Committee is Tuesday, Feb. 5th at St. Catherine School, Seattle, 9-11:30 AM then lunch and two DL regional teams meet until 1 PM. Thank you!

IMPROVING MENTAL HEALTH LITERACY

Improving Mental Health Literacy is a focal point in the 2018-2019 Legislative session! If you can help by being an advocate for some legislation being proposed this session, the Mental Health Ministry Committee and the DL Committee are working to advocate for the following 2 socio-emotional Health documents: [Health Education Core Idea: Socio Emotional Health](#) and [2019 Legislative Mental Health Steering Group Priorities](#). The Washington State Catholic Conference ([WSCC](#)) is working to support this work on our behalf. Join the WSCC Advocacy Network??? [Click here!](#)



Governance and Leadership

CENTRALIZED FAMILY MEDICAL LEAVE MANAGEMENT FOR SCHOOLS AND PARISHES

Beginning **January 2, 2018** all Family Medical Leave requests and management of leaves, for all School and Parish employees will be managed by HR Specialist Lilly McGarry in the Human Resources Office. She will work with the school, HR, Benefits, Workman's Compensation and Payroll to ensure all aspects of the employee leave is managed and integrated appropriately. When you have an employee who may need Family Medical Leave, call **206-382-4578** and ask for Lilly. Lilly will then answer questions and manage the process, handling paperwork and keeping you informed of what is needed. She will communicate with the employee, the doctor's office and help them handle and store the medical related documents.

UNEMPLOYMENT COVERAGE STARTS JANUARY 1, 2019

The Archdiocese of Seattle has elected to provide unemployment coverage for all non-appointed employees (parish and school) who work 20 hours or more per week, depending on the reason for unemployment, and availability for work.

- **When an employee has left employment at your school**, watch for mail from the WA State Employment Security Department (ESD) and fax to (206-382-4267) ASAP. All communication from ESD is time sensitive and needs to

be reviewed and responded to as soon as possible to avoid an error in the determination of benefits.

- **As we get closer to January 1, be on the lookout for more information on Unemployment Insurance, and how it will be managed and the costs associated with the program.**

WA STATE FAMILY LEAVE DEDUCTIONS STARTS JANUARY 1, 2019

Washington State has developed a new paid leave that offers employees partial wage replacement while on leave, including medical care of family members, birth/adoption of a child, and military. The cost is shared between employer and employee, as a payroll deduction. For example: For an employee earning \$50,000 annually, the employer portion is \$73.33 and the employee portion is \$126.67. Deductions will begin 1/1/2019 and the leave benefit will be available to employees after 1/1/20. This leave is in addition to the Archdiocesan Family Medical Leave that is already in place.



SCHOOL INSTRUCTIONAL LEADERS MEETINGS

Teachers are registered for the upcoming high school instructional leaders meetings. Details and registration

- [Cohort 2- February 4th, Eastside Catholic School](#)
- [Cohort 1- February 28th, Bellarmine Preparatory School](#)

GRACE MEETINGS REVIEW AND ACTION ITEMS FOR PRINCIPALS

We had a fantastic round of meeting with the GRACE teacher leaders over the past few weeks. Time spent with these teachers is always inspiring and shows how together we are all progressing in our efforts to foster staff collaboration that will improve outcomes for all kids!

[Click here to review the meeting agenda and notes.](#) Follow-up action items for principals are:

1. Work with your teacher leader to encourage staff participation in the GRACE Program Evaluation, which closes on February 28th: <https://www.surveymonkey.com/r/GRACET19>
2. Complete the GRACE Program Evaluation for administrators: <https://www.surveymonkey.com/r/GRACEAD19>
3. Have a mid-year check-in with your teacher leaders. [Complete this short form](#) (2 minutes max to complete) to tell us how it went by February 28th. Thank you for your continued guidance of this group.

MAP WORKSHOPS REGISTRATION - LAST CALL!

[Click here to review the MAP Growth workshop agenda.](#) Click the links below to register:

- [MAP Growth for Administrators and Teachers: February 13, St. Charles Borromeo, Tacoma](#)
- [MAP Growth for Administrators and Teachers: February 14, Holy Rosary, Edmonds](#)

- [MAP Reading Fluency: February 20, Office for Catholic Schools, Seattle](#)

MAP TESTING WINDOWS FOR 2019-2020

With apologies for the delay, following are the dates of the MAP testing windows for next year:

Fall: 9/23/19 – 10/18/19

Winter: 1/20/20 – 2/14/20

Spring: 5/11/20 – 6/5/20

All are four weeks. They are also spaced apart to balance the instructional time between them.

The Fall window will begin a week later than past years, in order to provide more time for schools to get organized and students to (re)adjust to school. To accommodate this change, the Winter and Spring windows will also begin a week later than past years.

Rest assured that we will specify in MAP settings the correct number of instructional weeks leading up to each testing window. This is so that our MAP Growth reports will ensure that our students' growth is compared to the growth of other students who experienced equal instructional time.

We hope these changes enhance the timing of our testing in ways that better fit the practical needs of schools and students and enhance the conditions for students to show us what they know and are able to do. If you have any questions or concerns, please don't hesitate to contact Jack Huber at jack.huber@seattlearch.org or 206-382-4855.

SOCIAL STUDIES COMMITTEE SURVEY

The Social Studies committee is getting ready to review a variety of Social Studies curricula to make recommendations. Input on what teachers value in Social Studies curricula is critically important. Please encourage your staff to participate in this 10-minute survey by February 5th!

Link: <https://www.surveymonkey.com/r/ArchSeattleSS>

PRINCIPAL CERTIFICATION & MASTERS PROGRAMS

Are you interested in pursuing a program in Educational Leadership?

[Here](#) are the universities we have cultivated a relationship with in Educational Leadership. Many of these programs have rolling admissions periods and a 50% discount for full-time Catholic educators in the Archdiocese of Seattle. All of the universities below operate on a cohort basis. This provides a network of fellow aspiring administrators to collaborate with while pursuing the degree/certificate.

If you are interested in an Educational Leadership degree/certificate program, please contact Kelly Surapaneni at ksurapaneni@fulcrumfoundation.org or at 617-233-9993.

Additionally, through the generosity of Fulcrum donors, there are partial scholarships for these partner schools.

LEADERSHIP ACADEMY

The Office for Catholic Schools and the Fulcrum Foundation offer the Leadership Academy, a yearlong leadership development program for aspiring and new principals. Recognized Catholic school leaders and shareholders will teach courses in managerial, academic, spiritual, and strategic leadership. Working in solidarity to ensure a system of excellent Catholic schools, the Leadership Academy will provide the knowledge, skills, strategies and best practices for current and future school leaders.

WHO: New and Aspiring principals

WHEN: 2019-2020 Dates:

- **Summer Workshop- TBD**
- **October 8th**
- **November 12th**
- **February 11th**
- **April 7th**
- **May 26th**

The Leadership Academy meetings will be held from **3:00pm-6:00pm**

WHERE: Chancery (Orr Conference Room), 910 Marion Street, Seattle WA 98104

WHAT: Leadership training in the following areas: Academics, Spirituality, Management & Strategic Planning

Click here for a short video account of how the Fulcrum Foundation and Office for Catholic School are collaborating to build leadership capacity: [Building Leadership Capacity Video](#)

If you are interested in the Leadership Academy for the 2019-2020 academic year, contact Kelly Surapaneni at KSurapaneni@fulcrumfoundation.org.

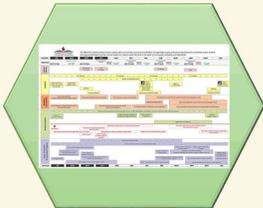
PACIFIC ALLIANCE FOR CATHOLIC EDUCATION

The Pacific Alliance for Catholic Education (PACE) is a two-year graduate teaching program serving Catholic schools in the western United States. PACE program participants teach full-time in K-12 Catholic schools, live together in intentional communities, and earn tuition-free graduate degrees in education. Our teachers are currently serving in 37 Catholic schools in 16 cities in Alaska, Hawaii, Idaho, Oregon, Utah, and Washington State

PACE website: <https://education.up.edu/pace/>

PACE School Request Form:

[https://appsone.up.edu/PerfectForms/PresentationServer/\(S\(gswpkrfex44jou55zkv4v545\)\)/Form.aspx/Play/SqDggAcj?f=SqDggAcj](https://appsone.up.edu/PerfectForms/PresentationServer/(S(gswpkrfex44jou55zkv4v545))/Form.aspx/Play/SqDggAcj?f=SqDggAcj)



Operational Vitality

E-RATE TASK FORCE

Thirteen schools have initiated the E-Rate process to request fiber optic Internet service bids. This is the highest level of interest in high performance Internet connections since the task force was established in 2016.

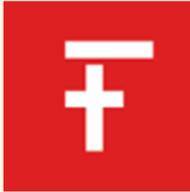
TECHNOLOGY TASK FORCE

Google had a representative at technology forum held in October and shared their perspective on the total cost of ownership of Chromebooks v. PCs.

TCO study: <https://mycatholic.school.org/resources/google-report-chromebook-v-pc-total-cost-of-ownership/>

The study highlights that there can be a large difference in the TCO between to IT solutions. A TCO study can expose considerable downstream support costs in addition to the initial acquisition costs.

There are eight schools that finalizing network designs for classroom network modernization in 2019.



Fulcrum Foundation News

FULCRUM ADVANCEMENT WORKSHOPS

We are partnering with the Office for Catholic Schools to bring you some high quality professional development sessions. Please join us at any of the following:

[Read More](#)

FULCRUM DIVERSITY COMMITTEE

Fulcrum's Diversity Committee would like to share some upcoming cultural competency/diversity trainings or resources for schools. Please note that any fees to attend these events are the responsibility of schools.

- The College Board – A Dream Deferred – March 13-15, 2019
(<https://dreamdeferred.collegeboard.org/>)

BUILDING DIVERSITY AND INCLUSION GRANT PROGRAM

The window for 2018-19 Building Diversity and Inclusion Grant Program applications will open **January 9, 2019**. A link to the online application can be found [here](#) [fulcrumfoundation.org]. Applications must be submitted online by no later than **February 15th, 2019**, to be considered for funding.

About The Program

The Fulcrum Foundation's Building Diversity and Inclusion Program is designed to assist schools in welcoming students, regardless of race, ethnicity, or class by increasing accessibility, promoting academic excellence and increasing cultural competency of teachers and staff. Grants through this program encourage schools to respect, celebrate and include the culture of each student as an integral part of a Catholic education and as a manifestation of Catholic identity.

[Read More](#)



Chancery News

MISSIONS OFFICE

[GOOD NEWS FEBRUARY 2019](#) is ready for your review! Please share broadly!

WA STATE CATHOLIC CONFERENCE

Catholic Schools Day at the State Capital is January 30, 2019

Wednesday, January 30th will be Catholic Schools Day at the State Capital in Olympia. Students and teachers from Catholic schools across the state are invited to participate from 10 am to 2pm in a tour of the Capitol campus, meetings with Legislative leadership, the celebration of a legislative resolution that honors the rich tradition of Catholic education in our state, and celebration of Mass. This is a great opportunity for students to proudly represent their school community to state lawmakers, witness the government in action, and learn more about public service, while advocating on behalf of Catholic schools.

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You are receiving this email because you work for the Catholic school in Western Washington.

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