

# Keystone

noun: keystone

1. a central stone at the summit of an arch, locking the whole together.

2. something on which associated things depend for support



## Office for Catholic Schools

# May 6, 2019

MAY 2019						
SUN	MON	TUE	WED	THU	FRI	SAT
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

### [May - Principal Monthly TASK List](#)

[\[ocsww.us3.list-manage.com\]](#)

#### Upcoming Events for May:

21 - [Leadership Academy Meeting](#)

[\[ocsww.us3.list-manage.com\]](#)

23 - [Principal Meeting at St Thomas Parish](#)

[\[ocsww.us3.list-manage.com\]](#)

27 - Memorial Day - OCS Offices Closed

[Important Office for Catholic Schools](#)

[News \[ocsww.us3.list-manage.com\]](#)

[Calendar & Events on Website](#)

[\[ocsww.us3.list-manage.com\]](#)

[2018-2019 OCS Academic Calendar](#)

[\[ocsww.us3.list-manage.com\]](#)

[2019-2020 OCS Academic Calendar](#)

[\[ocsww.us3.list-manage.com\]](#)

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## Message from the Superintendent

Last Monday, we welcomed our newly appointed coadjutor Archbishop for the Archdiocese of Seattle, Archbishop Paul Etienne. While the introduction was very brief, we look forward to working with him as he transitions to his new office. [Please click here to learn more about him.](#)

[\[ocsww.us3.list-manage.com\]](https://ocsww.us3.list-manage.com) While we prepare to welcome him formally at the "Rite of Reception" Mass on June 7th at St. James Cathedral, I want to say thank you to

Archbishop Sartain for his compassionate care of our schools. He has encouraged and affirmed me in my role as superintendent and I value very much his experience and willingness to truly understand the challenges facing our Catholic Schools today.

As I write this newsletter, I am in Los Angeles at the Accreditation Commissioners meeting where we will read all the school reports for the states in the Western Catholic Education Association (WCEA). I am proud of our schools and the good work we have accomplished in our efforts to improve students learning and most importantly, nurture the faith of our children.



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## Catholic Identity

### **CATHOLIC IDENTITY COMPLIANCE UPDATE - SPRING 2019**

Thank you to the many school leaders who are moving forward on the Catholic Identity compliance items tied to OCS policy. I have created a [one-page CI review](#) [\[ocsww.us3.list-manage.com\]](https://ocsww.us3.list-manage.com) that may be helpful to guide you. As always, if there



are questions, please contact me directly at [Sandra.smith@seattlearch.org](mailto:Sandra.smith@seattlearch.org)

### **APRIL ACRE IS A WRAP!**

Thank you to the [participating schools \[ocsww.us3.list-manage.com\]](https://ocsww.us3.list-manage.com) who tested during our APRIL ACRE Assessment window. Please remember that we are working with a NEW company, **My Catholic Technologies**, so I anticipate the next steps/reports will look a bit different. As Jack Huber and I learn when local ACRE data and OCS roll-up ACRE data will be available, we will communicate out to the elementary schools.

### **FINAL DIVERSIFIED LEARNERS COMMITTEE MEETING**

Final Diversified Learners Committee Meeting is **Tuesday, May 7<sup>th</sup> 9 – 11:30 AM** with our networking lunch at **St. Catherine School, Seattle**. To register, please [click here \[ocsww.us3.list-manage.com\]](https://ocsww.us3.list-manage.com). We wish to thank **Pam Schwartz, and the good people of St. Catherine Catholic School, Seattle** for being our **DL HOST SCHOOL** this year! Your warm and welcoming hospitality has been a great gift to all of us! THANK YOU!

### **DL SUMMER CONFERENCE - SAVE THE DATE**

The DLC is working with **Michael Boyle, Ph.D.**, Director of the Andrew M. Greeley Center for Catholic Education, Loyola University Chicago to design and present a one-day Diversified Learners Conference on **Wednesday, August 14, 2019** at St. Thomas Parish, Tukwila. Dr. Boyle's new book entitled, [\*Ensuring a Place at the Table: Serving Students with Disabilities in Catholic Schools \[ocsww.us3.list-manage.com\]\*](#), copyright 2018, will be our core reference book for the day. Once registration is ready, we hope you will send a team to join us!

### **HAPPY MENTAL HEALTH AWARENESS MONTH**

If your school and/or parish is taking action to show mental health solidarity, please post an image or message on your Facebook feed and we will try to amplify the good news! 2 great resource links to share with your communities!

<https://mycatholicschool.org/2019/05/01/happy-mental-health-awareness-month/>

[\[ocsww.us3.list-manage.com\]](https://ocsww.us3.list-manage.com)

<https://mycatholicschool.org/event/may-is-mental-health-awareness-month/>

[\[ocsww.us3.list-manage.com\]](https://ocsww.us3.list-manage.com)

### **NAMI WALK FOR MENTAL HEALTH IN KIRKLAND - JUNE 8, 2019**

<https://mycatholicschool.org/2019/04/25/nami-walk-for-mental-health-in-kirkland-june-8-2019/> [\[ocsww.us3.list-manage.com\]](https://ocsww.us3.list-manage.com)

If your ONLY action is to click the link and READ this open letter, open invitation from Trez Buckland, member of the Mental Health Ministry Committee, this posting will be worth it! Trez's voice, vision, and action efforts are helping us put our words and deeds together about our call to remove the stigma of mental health. Please share broadly!

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## **Governance and Leadership**

### **NEW LOG-IN FOR AESOP AND APPLITRACK**

There is a new log-in for Aesop and Applitrack - all users must change their log-in. [For more information, please see this article. \[ocsww.us3.list-manage.com\]](#)



### **OPEN ENROLLMENT - MAY 1 - 15**

This is your **once-in-a-year** opportunity to enroll in or change your current benefits!!! Notify teachers there is no enrollment period at the beginning of the school year!! (unless you have a qualifying family status change)

<http://www.SeattleArchBenefits.HRinTouch.com> [\[ocsww.us3.list-manage.com\]](https://ocsww.us3.list-manage.com)

### **Changing**

There will be a new Flexible Spending Account (FSA) and Health Savings Account (HSA). Because of the move to Health Equity for FSA and HAS **you must re-enroll** during the open enrollment. See the Open Enrollment (sent to your home address) for directions about transferring to Health Equity.

### **Benefits Services Office (BSO)**

- Phone: 206-382-4566 or 800-950-4904

- Hours: Monday- Thursday. 8:00-4:30
- Friday – 8:30-12:30
- Email: [BenefitsServices@Seattlearch.org](mailto:BenefitsServices@Seattlearch.org)
- Web. [www.SeattleArchBenefits.HRinTouch.com](http://www.SeattleArchBenefits.HRinTouch.com) [[ocsww.us3.list-manage.com](http://ocsww.us3.list-manage.com)]

**Review of your TOTAL Compensation benefits:**

**Salary, Time off – Vacation days – Medical Insurance–Prescriptions –Health Savings Account—Dental Insurance—Healthcare FSA—Dependent Care FSA—Lay Pension Plan (tax deferred)—403(b) Savings Plan (tax deferred)—up to \$50,000 Life Insurance and Disability Insurance !!**

**TEACHER RECRUITMENT**

[Teacher Recruitment Resources \[ocsww.us3.list-manage.com\]](http://ocsww.us3.list-manage.com)

Eugenia is continually updating the AppliTrack postings for the 2019-2020 school year. Help us by making sure the listings in AppliTrack are accurate and updated. *When a position is filled please remove from AppliTrack. After position is filled either close the position or let Eugenia know so she can help keep your positions up to date!!*

**PLEASE CONTACT [Eugenia](#) when posted positions are filled so it can be removed from the listing.**

**Academic Excellence**



**GRACE UPDATES**

- **APRIL MEETING RECAP:** [Click here \[ocsww.us3.list-manage.com\]](http://ocsww.us3.list-manage.com) to review minutes from the April GRACE meetings. All meeting materials can be located [here \[ocsww.us3.list-manage.com\]](http://ocsww.us3.list-manage.com).
- **GRACE FAQ:** You may wish to share [this document \[ocsww.us3.list-manage.com\]](#) with teachers considering joining the program for next year.

- **GRACE FORUM REGISTRATION:** Use the [Title IIA request form \[ocsww.us3.list-manage.com\]](#) to register your team for the June GRACE forum. The registration deadline is **May 1<sup>st</sup>**. Please contact Kaitlyn O'Leary with any questions.
- **GRACE TEAM REGISTRATION:** In addition to registering for the forum, we are asking each school to [register their teacher leaders \[ocsww.us3.list-manage.com\]](#) to participate in the GRACE program next year. [Click here \[ocsww.us3.list-manage.com\]](#) to register by **June 1<sup>st</sup>**!

### **2019-2020 LEADERSHIP ACADEMY**

The Office for Catholic Schools and the Fulcrum Foundation offer the Leadership Academy, a yearlong leadership development program for aspiring and new principals. Recognized Catholic school leaders and shareholders will teach courses in managerial, academic, spiritual, and strategic leadership. Working in solidarity to ensure a system of excellent Catholic schools, the Leadership Academy will provide the knowledge, skills, strategies and best practices for current and future school leaders.

**WHO:** New and Aspiring principals

**WHEN: 2019-2020 Dates:**

- **Summer Workshop- TBD**
- **October 8th**
- **November 12th**
- **February 11th**
- **April 7th**
- **May 26th**

The Leadership Academy meetings will be held from **3:00pm-6:00pm**

**WHERE:** Chancery (Orr Conference Room), 910 Marion Street, Seattle WA 98104

**WHAT:** Leadership training in the following areas: Academics, Spirituality, Management & Strategic Planning

*Click here* for a short video account of how the Fulcrum Foundation and Office for

Catholic School are collaborating to build leadership capacity: [Building Leadership Capacity Video \[ocsww.us3.list-manage.com\]](#)

[Recommend an aspiring leader \[ocsww.us3.list-manage.com\]](#)

Contact Kelly Surapaneni at [KSurapaneni@fulcrumfoundation.org](mailto:KSurapaneni@fulcrumfoundation.org).

### **EMMAUS LEADERSHIP SERIES - BOSTON COLLEGE**

[Emmaus Leadership Series \[bc.edu\] \[ocsww.us3.list-manage.com\]](#), Boston College's premier program for in-the-field Catholic school presidents, principals, assistant principals and heads of school, is currently accepting applications for a **July 2019 start**.

The Emmaus Series is a 20 month program offering leaders formation in knowledge, skills and dispositions for the particular context of the Catholic school. The program consists of 3 short retreats, 8 day-long workshops, and 8 hour long webinars. Because the work of leading a school is shared, 3-5 school colleagues attend the workshops and webinars with the leader. The program costs \$2000 which can be paid with Title II funds.

### **PARTNER IN MISSION: NATIONAL ADVANCEMENT SUMMER INSTITUTE FOR CATHOLIC SCHOOLS**

**June 23rd-27**

Partners in Mission hosts a national conference in Boston every June. This conference is geared to Catholic schools and has two tracks: enrollment management and advancement. Several schools have made the decision to attend this year and Conne Bruce from Fulcrum will also be attending. See the conference brochure [here \[ocsww.us3.list-manage.com\]](#).

If you plan on attending, or have additional questions, please contact Conne Bruce at 206.748.7989 or [conne.bruce@fulcrumfoundation.org](mailto:conne.bruce@fulcrumfoundation.org).

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## Fulcrum Foundation News



### **THANK YOU ANN MILKOWSKI - WE ARE SORRY TO SEE A VALUED COLLEAGUE LEAVE - GOOD LUCK IN YOUR FUTURE**

Fulcrum Family,

I want to share with you all that I have accepted a position at Holy Names Academy which means that my last day at the Fulcrum Foundation will be May 10<sup>th</sup>. As excited as I am to start this new chapter, learn new things and join the HNA team, it was a very difficult decision to make and I am sad to leave.

Fulcrum really has become a family for me over the past 8 years. I have grown so much both personally and professionally and I will be forever grateful, especially to Sue and Joe for hiring someone to be the database administrator who had never used a database before. I think they could tell that my personal connection to the mission would make this more than just a job for me, but something that I truly cared about. As someone who graduated college without a clear sense of what I really wanted to do professionally, Fulcrum opened a door and gave me the skills and connections to find a career path that I truly care about and enjoy. I am excited to take what I have learned supporting all the schools in the Archdiocese of Seattle and focus that energy on one school community that is so important to me.

I will miss this team so much! So many amazing things come from this office and I am honored to have been a part of them. Fulcrum will always be so special to me and I hope to stay connected to you all!

Sincerely,

Ann

### **PARTNERS IN MISSION: NATIONAL ADVANCEMENT SUMMER INSTITUTE FOR CATHOLIC SCHOOLS - JUNE 23-27**

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If you plan on attending, or have additional questions, please contact Conne Bruce at 206.748.7989 or [conne.bruce@fulcrumfoundation.org](mailto:conne.bruce@fulcrumfoundation.org).

### **FULCRUM ADVANCEMENT WORKSHOPS**

We are partnering with the Office for Catholic Schools to bring you some high quality professional development sessions. Please join us at any of the following:

**Tuesday, April 30<sup>th</sup>**

**Isaac Orr Conference Center**

**9:30am to noon**

**Please Register: [\[ocsww.us3.list-manage.com\]](https://ocsww.us3.list-manage.com) Alumni Relations: Using Class Reps to Create a Robust Alumni Network**

*Aoife Gallagher Groppo, Director of Alumnae Relations, Holy Names Academy*

Your alumni program may not have been established in 1881, but that doesn't mean you can't use best practices to get your alumni excited and engaged. Learn how Holy Names Academy established a Class Rep Program and how they use it to their advantage to keep their alumnae active and involved.

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## **Chancery News**

### **MISSIONS OFFICE**

**GOOD NEWS APRIL 2019** [\[ocsww.us3.list-manage.com\]](https://ocsww.us3.list-manage.com) is ready for your review! Please share broadly!



### **PASTORAL CARE AND OUTREACH**

**NEWSLETTER** [\[ocsww.us3.list-manage.com\]](https://ocsww.us3.list-manage.com)

**INCLUSION MINISTRY MASS** [\[ocsww.us3.list-manage.com\]](https://ocsww.us3.list-manage.com)

**PASTORAL MINISTRIES SERIES** [\[ocsww.us3.list-manage.com\]](https://ocsww.us3.list-manage.com)

[ACHIEVABLE HEALTH, WELLNESS AND SPIRITUAL GOALS FOR LENT](#)  
[\[ocsww.us3.list-manage.com\]](#)

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All the OCS staff should be on this list.

**Our mailing address is:**

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