

Recommended Leadership Activities for GRACE Teacher Leaders: Self-Study Year

IN-DEPTH SELF-STUDY					
SUGGESTED TIMELINE Fall 2019 Visit	SUGGESTED TIMELINE Spring 2020 Visit	TASK	WHO	Helpful Tools	Date Completed
Aug – Sept 2018	Nov 2018	-Establish in-depth committee meeting schedule.	Teacher leaders and principal		
Sept – Nov 2018	Dec 2018- Feb 2019	- TASK 1: Complete chapter 3D of the self-study protocol with the entire school staff (Data Analysis and Action to Support High Achievement of All Students). Use the Archdiocesan supplementary materials to help you. - TASK 2: Use your analysis from task 1 to determine the curricular area of focus for the in-depth study. -Administer stakeholder survey out to parents -Identify in-depth committee members	Principal leads, teacher leader supports, all staff participates	Chapter 3D template	
Dec - Jan 2018	March - April 2019	-Host initial in-depth committee meeting with principal . Establish meeting norms, review meeting schedule, and articulate goals/ timeline for completion. - TASKS 3 & 4: Complete Tasks 3 and 4 of In-Depth Study Process (Using Curriculum Standards and Instructional Methodology).	Teacher leaders and principal co- lead, in-depth committee participates	In-Depth Template	
Jan - Feb 2019	April -June 2019	- TASK 5: Complete Task 5 of In-Depth Study Process (Assessing Student Learning)	Teacher leaders lead, principal supports, in- depth committee participates		
March – April 2019	Aug - Sept 2019	- TASK 6: Complete Task 6 of In-Depth Study Process (Responding to Student Learning)	Teacher leaders lead, principal supports, in- depth committee participates		
April – May 2019	Sept - Oct 2019	- TASKS 7-8: Complete Tasks 7 and 8 of In-Depth Study Process (Summary of Findings and Action Plan). Share action plan with all staff and seek feedback/input to fine tune.	Teacher leaders and principal co- lead, all staff participate		

POST- MAP DATA ANALYSIS

Week of 10/22 or 10/29		Post MAP Data Review: Analyze MAP data and create instructional action plans	Teacher leaders and/or school MAP leads, principal, all staff	Teacher resources in MAP manual Data visualizations (password: data)	
Week of 2/18 or 2/25		Post MAP Data Review: Analyze MAP data and create instructional action plans	Teacher leaders and/or school MAP leads, principal	Teacher resources in MAP manual Data visualizations (password: data)	
TEACHER PROFESSIONAL GROWTH USING THE CEL 5D+ FRAMEWORK					
November 2018- January 2019		Lead staff in a collaborative exercise to calibrate to the CEL 5D+ Framework	Principal leads, teacher leader supports	CEL Facilitator's Guide	
February – March 2019		Lead teachers through a guided self-reflection process on progress towards professional growth goals/ CEL 5D+ Framework	Principal leads, teacher leader supports		
April- May 2019		Lead teachers through a guided self-reflection process on progress towards professional growth goals/ CEL 5D+ Framework	Principal leads, teacher leader supports		