

Leadership & Governance Update

February 6, 2023

New Information:

- **EANS I Deadline Approaching – Have You Used All Your Money?**
The September 30, 2023 deadline for using all EANS I funds is fast approaching. Over \$15 million in emergency COVID funds were awarded to our Catholic schools and we do not want to leave any of this money on the table. I will be reaching out to schools that still have outstanding funds in the next few weeks to inquire about your plan for using the remaining dollars. I am [resharing this document](#) which outlines the process for submitting approval of EANS expenses. Please reach out if you have any questions or need ideas for using your full allocation.
- **Attention New Principals and Presidents:** If your school has a new 'Head of School' this year (i.e., principal or president), you will need to submit a Private School Change of Information Form to the State Board of Education **by February 17th**. [Click on this link](#) for more information.
- **Covenant Update:** Last Thursday, I shared [this presentation](#) outlining information needed for renewing teacher covenants for the 2023-2024 school year. Please take a few moments to look it over and view the recorded session on Trello if you have questions. You will notice that there is now an addendum to the covenant which further outlines pay period and benefit information. **The appropriate addendum must be presented and signed along with the covenant** (.75 FTE and greater, OR less than .75 FTE). The documents are attached here and on the OCS website.
 - [Standardized Teacher Ministerial Covenant, .75 FTE and greater \(benefit eligible\)](#)
 - [Standardized Teacher Ministerial Covenant, less than .75 FTE \(NOT benefit eligible\)](#)
 - [Covenant Addendum, .75 FTE and greater \(benefit eligible\)](#)
 - [Covenant Addendum, less than .75 FTE \(NOT benefit eligible\)](#)

Repeats & Reminders:

- **OSPI Equitable Services Info. Session:** OSPI will be hosting an informational training session for private school personnel. This training focuses on the requirements and responsibilities of private schools for participation in federal program equitable services and required procedures for submitting the intent to participate in federal programs application for the 2023–24 school year. If you are a new private school leader or want to learn more about how to access services and resources for your students, I encourage you to attend.
When: Thursday, February 23, from 9–11 am [Join Zoom Here](#)
For questions, please contact Sheila Gerrish at sheila.gerrish@k12.wa.us; or Julie Chace at julie.chace@k12.wa.us.
- [Intent Forms](#) due no later than March 15th (but we appreciate them sooner if possible).

Have a great week!
Pam Schwartz